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October 27, 2017, Maximum Alert. ([PDFs of Status Reports](#)) ([List of Registrants](#))

## **Alert: Billing; Invoices are being emailed**

**Dave Banks is finalizing the billing process and will be emailing out invoices.**

When you get your American Rhododendron Society email from [service@paypal.com](mailto:service@paypal.com), click on View & Pay Invoice.

You should get a window that looks something like:

# Invoice Details

Click Blue Pay Button for payment options in US\$.

Pay €1,855.00 

This invoice was edited on Oct 31, 2017 at 2:43 AM PDT

## INVOICE

American Rhododendron Society

P.O. Box 6414  
Williamsburg, VA 23188  
United States

payments@arsoffice.org  
rhododendron.org

Invoice #: 0011  
Invoice Date: Oct 30, 2017  
Due date: Oct 30, 2017

Amount due:  
**€1,855.00**

Bill To:  
[your email]

Descriptor	Quantity	Price	Amount
Pre-Tour 1 Dutch-Pre - Double per person rate for double occupancy	0	€1,018.00	€0.00
Pre-Tour 1 Dutch-Pre - Single per person rate for single occupancy	0	€1,325.00	€0.00
Pre-Tours 2+3 German-Pre – per person rate for double occupancy	0	€1,458.00	€0.00
Pre-Tours 2+3 German-Pre – Single per person rate for single occupancy	0	€1,988.00	€0.00
Pre-Tour 3 Denmark-Sweden - Double per person rate for double occupancy. Includes night of 13 May in Bremen	0	€1,236.00	€0.00
Pre-Tour 3 Denmark-Sweden - Single per person rate for single occupancy. Includes night of 13 May in Bremen	0	€1,730.00	€0.00
Convention Bremen Convention – Double per person rate for double occupancy	1	€1,855.00	€1,855.00
Convention Bremen Convention - Single per person rate for single occupancy	0	€2,279.00	€0.00
Post-Tour Finland-Post - Double per person rate for double occupancy	0	€1,325.00	€0.00
Post-Tour Finland-Post - Single per person rate for single occupancy	0	€1,547.00	€0.00
Everything Double Total per person rate for double occupancy	0	€5,656.00	€0.00
Everything Single Total per person rate for single occupancy	0	€7,139.00	€0.00

Subtotal €1,855.00

Powered by 

**Total €1,855.00 EUR**

1) Make sure the proper tours were selected.

2) Then click on the blue PAY button to see the payment options.

3) Once you select the payment option such as Credit Card, it will give you the amount in US\$ or other appropriate currency.

The US\$ amount is approximate 20% more than the Euro amount.

**DUE DATE:** Payment is due within 2 weeks or you risk losing the tours you registered for.

**IBAN:** Europeans will be sent instructions on paying with IBAN

**PRE-TOUR 3:** We are billing those on the Pre-Tour 3 wait-list for the other items only.

**ROOMMATES:** Those desiring to share a room need to find their own roommate now and in the future.

Here is a snapshot of where registration stands:

Number Registered	People	Single Rooms	Double Rooms	Capacity*
Pre-Tour 1, Holland	32	2	15	40 to 97 people
Pre-Tour 2, Germany	36	2	17	100 people max
Pre-Tour 3, Denmark-Sweden	51*	3	23	49 people max
Convention in Bremen, Germany	82	8	37	200 people max
Post-Tour, Finland	34	4	15	25 to 45 people

\* When we reach a maximum we will start wait-listing and try to get more spaces.

**Summary:** We have 6 from Australia, 13 from Canada, 2 from Finland, 1 from France, 5 from New Zealand, 1 from Norway, 2 from the Russia, 2 from the UK, and 52 from the US.

#### Having trouble with the Electronic Registration?

1. Go to the [online registration form](http://ars2018.org/registration.php). (http://ars2018.org/registration.php)
2. Fill out the form in Adobe Reader. Save the form.
3. Close the form and reopen to make sure all of the fields you filled out are still OK.
4. Then press "Click Here to Send Electronically."
5. If this doesn't take you to your email program, it isn't working.
6. [Click here to send email to the registrar](#) and attach the file of the form you saved.
7. An acknowledgement will be sent after your form is received.
8. If all else fails, print form, fill out if necessary, scan, and [click here to email a copy to the registrar](#)

Steve Henning, [ARS 2018 Registrar](#), [ARS2018.org](#)

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